

# ANNUAL ELECTRICAL WIRING CERTIFICATE AUDIT

The N.D. State Electrical Board will be conducting its annual audit of electrical wiring certificates in start-up status and issued over a year ago (prior to 9/30/21). If applicable, a letter will be mailed to you in October 2022, along with a report of those certificates. If you can please review your wiring certificates in advance, and if the jobs are completed, please submit your final paperwork and proper inspection fee.

We will be asking that you provide a status of each certificate on the report that you receive, which may include:

- **Job is still in progress and job cost is less than twenty thousand dollars (\$20,000).**
  - If so, please note that our Laws, Rules & Wiring Standards 24.1-05-01-01(3) state that certificates with job cost of twenty thousand dollars or less are valid twelve months from the original filing date.
  - Please submit final paperwork and inspection fee for the existing certificate up to percentage completed and issue a new wiring certificate for all unfinished work.
- **Job is still in progress and job cost is greater than twenty thousand dollars (\$20,000).**
  - If so, please indicate percentage completed and estimated job cost.

After completing our audit in 2021 and 2020, approximately 72% (2021) and 80% (2020) of the jobs were turned in as completed. Please remember that according to North Dakota administrative rule **24.1-05-01-01. Electrical certificates:**

*Within fifteen days of completion, use, or occupancy, whichever is first, the final paperwork must be submitted to the office of the board, along with the proper fee.*

Upon submission, this also notifies the inspector that the job is done and ready for the final inspection and may eliminate the contractor from receiving an electrical correction report to submit this documentation and/or a late certification violation.

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## NDSEB TAKES OVER MINOT ELECTRICAL INSPECTIONS

At the Minot City Council meeting held on August 15, 2022, the City Council chose to turn electrical inspections within the city corporate limits over to the North Dakota State Electrical Board (NDSEB).

Under N.D.C.C. §43-09-22, NDSEB has jurisdiction over and shall provide inspections for all electrical installations in the state of North Dakota. The NDSEB, since the end of June, has been helping Minot out with electrical inspections. Since then, the NDSEB has hired an electrical inspector for Ward County which will include the City of Minot.

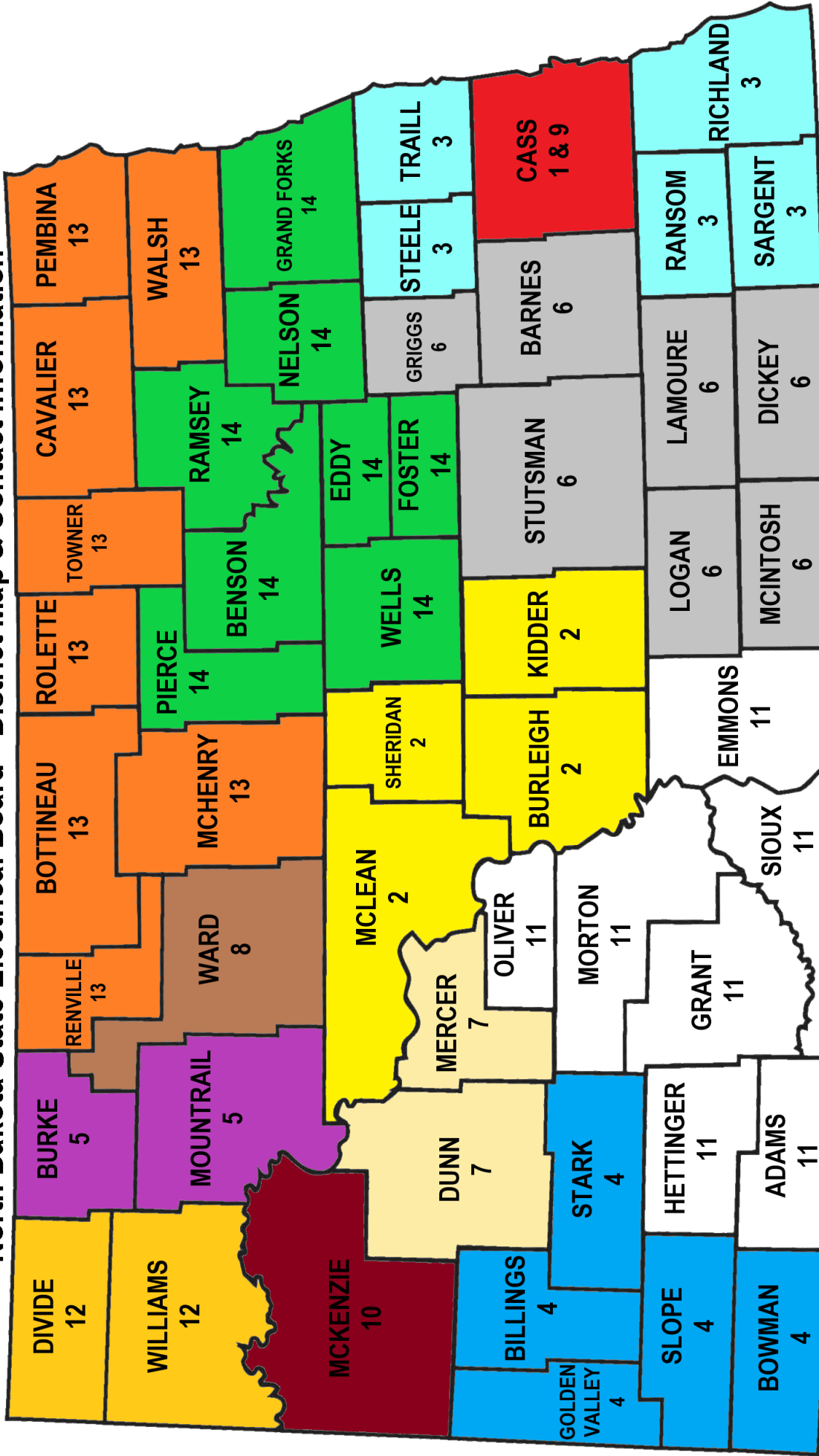
**“What are the Requirements for Electrical Inspections?”** The requirements for electrical inspections were developed to assure that minimum standards are being enforced as stated in N.D.C.C. §43-09-21 and §43-09-22 and ND Laws and Rules Title 24.1, and to provide safety to the citizens of North Dakota.

**Inspections where a service is installed/altered/changed out:** in the past an inspection on the service was required before either Xcel or Verendrye was allowed to energize/install the meter. This inspection will no longer be required effective immediately unless the contractor would want to schedule an inspection with the inspector prior to work commencing.

Working jointly with the Minot’s City inspection department, the NDSEB will assure continued timely and quality electrical inspections. We continue to look forward to working with the City of Minot and its area electrical contractors.

**\*\*\* Please see new District Map on the back with contact information for your Inspector \*\*\***

# North Dakota State Electrical Board - District Map & Contact Information



District	Member	Phone	Email
District 1	Josh Wilson	701-400-1549	ndseb1@nd.gov
District 2	Richard Krause	701-202-9390	ndseb2@nd.gov
District 3	Mark Moderow	701-226-3779	ndseb3@nd.gov
District 4	Brent Kubischta	701-471-9080	ndseb4@nd.gov
District 5	Brad Luck	701-946-8517	ndseb5@nd.gov
District 6	Andy Schwab	701-400-1115	ndseb6@nd.gov
District 7	Justin Smedstad	701-595-4651	ndseb7@nd.gov
District 8	Kevin Huber	701-319-7221	ndseb8@nd.gov
District 9	Tom Crawford	701-955-2125	ndseb9@nd.gov
District 10	Kendrick Kjosvik	701-214-8006	ndseb10@nd.gov
District 11	Zachary Paetz	701-516-6475	ndseb11@nd.gov
District 12	David Jaeger	701-390-2441	ndseb12@nd.gov
District 13	Justin Lill	701-955-4356	ndseb13@nd.gov
District 14	Josh Dahl	701-426-3024	ndseb14@nd.gov

**ND State Electrical Board Office**  
 Bismarck, ND  
 701-328-9522  
 electric@nd.gov

**City Inspection Departments**  
 City of Bismarck: 701-355-1465  
 City of Fargo: 701-241-1565  
 City of Grand Forks: 701-746-2631