

# **NORTH DAKOTA STATE ELECTRICAL BOARD MINUTES**

Wednesday, January 18, 2017

The North Dakota State Electrical Board meeting was called to order at 8:30 a.m. by President Rodney Mayer at the office of the North Dakota State Electrical Board, 1929 N. Washington Street, Suite A-1, Bismarck, N.D. Members present: Kyle Miller and Tom Paulson. Also present: James Schmidt, Executive Director; Ashley Windhorst, Administrative Assistant; Scott Porsborg, Special Assistant Attorney General, Curt Casper, NECA; and Cody Serr, IBEW Local 714.

President Mayer asked for further Agenda items to appear at this meeting. Mr. Schmidt indicated to add contractors' lost paper wiring certificates.

President Mayer asked for any comments on the Consent Agenda items. Motioned by Tom Paulson and seconded by Kyle Miller to approve the Consent Agenda items. Motion carried.

Mr. Schmidt informed the Board two inspectors have been asked to be on code-making panels, so the budget may need to be updated to accommodate those expenses.

Mr. Schmidt talked about Career & Technical Education (CTE) Certification. They certify instructors to teach continuing education classes. We recently found out they no longer certify instructors for CEU classes. CTE is willing to continue, but would like a criteria put together of what's required for these instructors. Mr. Schmidt will continue to work with CTE to restore this certification process.

Scott Porsborg, Special Assistant Attorney General, provided an update on the Davenport Group.

Mr. Schmidt gave an update on repairing the current reporting system. Testing is being completed and hoping to implement something before April, 2017.

Mr. Schmidt gave an update on the Administrative Rules. They have been sent to the Attorney General's office and are in the process of being reviewed.

Mr. Schmidt gave an update on NDPERS. All paperwork is complete and next Friday, January 27, 2017, will be Al Schrader and Jerry Brackin's last day.

Mr. Schmidt gave a brief update on license renewals. Master licenses are being placed on hold for outstanding issues, such as past due corrections, expired insurance, etc.

Mr. Schmidt informed the Board an audit was recently done requesting the status of old unused paper wiring certificates and/or for them to be returned to our office. The Laws & Rules states there's a \$25.00 lost fee assessed per paper wiring certificate. Discussion was had on whether there should be leniency on this or not. The Board decided the rule stands as is.

At 9:15 a.m., Doug Grinde entered the meeting.

Doug Grinde reviewed the number of certificates ready for inspection. Old certificates and self-wires are getting cleaned up. Incoming certificates continue to drop. The district map has been updated to 12 districts. Doug will begin inspector ride along/reviews next week and is hoping to finish in February.

At 9:30 a.m., Doug Grinde left the meeting, and Scott Halle entered the meeting.

Scott Halle gave an update on the 2016 CEU classes, which are now over. Attendance was up from last year. 2017 CEU classes will be on the 2017 NEC Analysis of Changes and will be held June, 2017 through January, 2018. Scott continues to answer code questions from contractors and inspectors.

At 9:45 a.m., Scott Halle left the meeting.

The next regular meeting of the Board will be March 29, 2017.

There being no further business, it was motioned by Kyle Miller and seconded by Tom Paulson to adjourn the meeting. The meeting was adjourned at 10:00 a.m.

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Rodney Mayer, PRESIDENT

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Tom Paulson, SECRETARY