

# **NORTH DAKOTA STATE ELECTRICAL BOARD MINUTES**

Wednesday, May 24, 2017

The North Dakota State Electrical Board meeting was called to order at 8:30 a.m. by President Rodney Mayer at the office of the North Dakota State Electrical Board, 1929 N. Washington Street, Suite A-1, Bismarck, N.D. Members present: Kyle Miller, Tom Paulson and Brad Sylliaasen. Also present: James Schmidt, Executive Director; Ashley Windhorst, Administrative Assistant; Scott Porsborg, Special Assistant Attorney General; and Cody Serr, IBEW 714.

President Mayer asked for further Agenda items to appear at this meeting. Mr. Schmidt indicated to add 2017 Wiring Standards and WSI Report. Motioned by Kyle Miller and seconded by Tom Paulson to approve the Agenda as amended. Motion carried.

President Mayer asked for any comments on the Consent Agenda items. Motioned by Kyle Miller and seconded by Tom Paulson to approve the Consent Agenda items. Motion carried.

Mr. Schmidt received a request from Alberto Barraza to waive his three (3) month exam waiting period. It was the Board's decision to leave the exam waiting period policy as is and not waive the waiting period for Mr. Barraza.

Mr. Schmidt indicated it's the Board's 100<sup>th</sup> year. Janel Redinger is currently working with State Archives and compiling Board history. The Board discussed hosting an open house and doing a special newsletter for the 100<sup>th</sup> year.

Mr. Schmidt indicated the 2017 Laws, Rules & Wiring Standards of North Dakota booklets are printed and ready to be mailed with the next newsletter.

Mr. Schmidt gave an update on the WSI ergonomic evaluation.

Motioned by Kyle Miller and seconded by Brad Sylliaasen to move into Executive Session for attorney consultation on pending litigation with Davenport Group. Motion carried.

At 8:45 a.m., Cody Serr left the meeting, and the Board entered into Executive Session.

At 8:55 p.m., it was motioned by Tom Paulson and seconded by Kyle Miller to end Executive Session. Cody Serr entered the meeting.

Motioned by Tom Paulson and seconded by Brad Sylliaasen to approve the settlement. Motion carried.

Mr. Schmidt gave an update on the Board staff continuing to work with Joel Aslakson to beta test and implement the Report System.

Mr. Schmidt discussed the administrative rule change needed due to legislation changing the minimum job cost from \$300 to \$500. Motioned by Tom Paulson and seconded by Kyle Miller to approve staff to move forward with an Administrative Rule process to adhere to the legislative change.

At 9:10 a.m., Paula Glass, Office Manager, entered the meeting.

Ms. Glass reviewed the contracting Master and Class B licensees who are currently expired. Cease and desists were mailed May 10, 2017. It was discussed to shut off all e-Cert accounts for expired contractors, send them a letter of notification and request an appearance before the Board.

At 9:25 a.m., Paula Glass left the meeting.

Mr. Schmidt reviewed the Michael Guritz application and his appearance at the last Board meeting. Mr. Guritz's employer Kevin Wheeler contacted Mr. Schmidt asking the Board to reconsider accepting Mr. Guritz's unregistered lost time. Motioned by Tom Paulson and seconded by Brad Sylliaasen to make an exception and allow Michael Guritz to write the North Dakota Journeyman exam, but he shall also pay his additional registration/reinstatement fees of \$40. Motion passed 2:1.

Mr. Schmidt indicated Andrew Lafferty has been appointed as a new Special Assistant Attorney General.

Mr. Schmidt gave the Board an update on the PLT Advisory Committee. Feedback was received and reviewed from committee members. Much discussion was had regarding PLT. It was the Board's decision to continue the process of a PLT registration and license.

At 10:30 a.m., Doug Grinde, Director of Inspections, entered the meeting.

Mr. Grinde reviewed the number of incoming vs. outgoing certificates. He's continuing to work on getting past due skid corrections cleaned up. Meetings have been had with Whiting Oil, XTO Energy, and Tesoro. Discussion was had on setting up an electronic way to submit skid forms and self-wires to NDSEB office.

At 10:50 a.m., Doug Grinde left the meeting, and Scott Halle, Training Administrator, entered the meeting.

Mr. Halle indicated that the 2017 NDSEB CEU classes will begin in two weeks. He will also be putting on a 2017 NEC Application in Oil Field class June 29, 2017 in Williston. He and Mark Moderow went to Pioneer Seed and did a presentation in May. He continues to review continuing education classes for approval. Turtle Mountain Community College requested approval for their two-year degree program; however, at this time it is not able to be approved. Mr. Halle has also been working on updating the exam questions to the 2017 NEC. Discussion was had on apprentices attending apprenticeship training programs.

At 11:15 a.m., Scott Halle left the meeting.

It was noted this would be Kyle Miller's last meeting serving the Electrical Board as its Journeyman Electrician Representative. Mr. Miller was appointed to a five-year term by Governor John Hoeven in July of 2012. The Board would like to thank Mr. Miller for the past five years for his service to the electricians of North Dakota.

The next regular meeting of the Board will be July 26, 2017.

There being no further business, it was motioned by Tom Paulson and seconded by Brad Sylliaasen to adjourn the meeting. The meeting was adjourned at 11:20 a.m.

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Rodney Mayer, PRESIDENT

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Tom Paulson, SECRETARY