

NORTH DAKOTA STATE ELECTRICAL BOARD MINUTES

Wednesday, July 22, 2020

The North Dakota State Electrical Board meeting was called to order at 8:30 a.m. by President Rodney Mayer at the office of the North Dakota State Electrical Board, 1929 N. Washington Street, Suite A-1, Bismarck, N.D. Members present: Tom Paulson, Mark Christopher, Paul Durbin, and Christina Roemmich. Also present: James Schmidt, Executive Director; Ashley Windhorst, Assistant to Executive Director; Scott Porsborg, Special Assistant Attorney General; Austin Lafferty, Special Assistant Attorney General; Randy Bartsch, IBEW; Curt Kasper, NECA; Jamie Helgeson, IBEW; and Clay Nagel, IBEW.

President Mayer called for the election of Board of Directors and turned the meeting over to James Schmidt, who called for nomination for President. Mark Christopher nominated Rodney Mayer for President. There being no other nominations, a unanimous ballot was cast for Rodney Mayer to be President. Mr. Schmidt turned the meeting back over to newly elected President Rodney Mayer. Mr. Mayer called for nominations for Vice President. Tom Paulson nominated Mark Christopher for Vice President. There being no other nominations, a unanimous ballot was cast for Mark Christopher to be Vice President. Tom Paulson nominated Christina Roemmich for Secretary. There being no other nominations, a unanimous ballot was cast for Christina Roemmich to be Secretary. Mark Christopher nominated Paul Durbin for Treasurer. There being no other nominations, a unanimous ballot was cast for Paul Durbin to be Treasurer. It was also noted that Tom Paulson was re-appointed to the board by Governor Burgum for another 5-year term as the public member.

President Mayer asked for further Agenda items to appear at this meeting. Mr. Schmidt added NERA, ND IA EI, and Dorian Sigman. It was motioned by Christina Roemmich and seconded by Tom Paulson to approve the agenda and consent agenda. Motion carried.

Mr. Schmidt provided a follow-up on the 2019-2020-year end.

The Board reviewed John Narvaez's appeal of his denied Journeyman exam application. Mr. Narvaez has experience in jurisdictions that are not similar to North Dakota. The Board discussed the placement exam & current procedures. The Board decided to invite Mr. Narvaez to appear in person or by phone at the next meeting to appeal his denied application.

Mr. Schmidt indicated Jacob Gragg's apprentice registration application was reviewed at the June meeting and the Board requested additional information. To date, additional information has not been received.

Mr. Schmidt provided an update on the COBRA policy that was discussed at the June meeting. Inspector Greg Rockstad has accepted and will retire the end of July 2020.

Mr. Schmidt indicated an application was placed on the website for Education Committee members. Applications have been received for all positions on the committee, but selection of committee members will be delayed due to the boards administrative rules being held by the Administrative Rules Committee until its September meeting.

Mr. Schmidt indicated IEC had contacted him asking if an electrical inspector could help judge an event. Inspector Tom Crawford attended the event.

Mr. Schmidt reviewed office operations and provided an update. The job descriptions were sent to office employees for review and editing. Mr. Schmidt also has Paula Glass, Ashley Windhorst, and Janel Redinger working on a work processes schedule for items that need to be completed at various times throughout the year.

At 9:15 a.m., Richard Krause entered the meeting.

Mr. Schmidt reviewed the administrative rules which are being held until the September 15th Administrative Rules Committee hearing. He has been in contact with committee members and we are working on a presentation to help explain what the articles 500-517 of the NEC cover.

Mr. Schmidt indicated that the scholarship policy for related training students was approved at the June 2020 meeting and an application has been uploaded to the NDSEB website. He will provide updates as applications are received.

Mr. Schmidt provided the final copy of the budget for 2020-2021 adjusted by the Board at the June board meeting.

Mr. Schmidt discussed paper wiring certificates which will no longer be available as of August 31, 2020. Second notices are being sent to contractors that are not on the e-Cert system and a third and final notice will be sent out if necessary, the last week in August. The Board discussed the contractor job descriptions categories on wiring certificates.

Mr. Schmidt indicated the NERA meeting which was scheduled to be in October in Bandera, TX has been cancelled. The October ND IAEI meeting has also been cancelled.

At 9:45 a.m., the Board recessed for a short break.

At 10:00 a.m., the Board reconvened. Wayde Sick, Scott Halle, Greg Rockstad and Tim Allard entered.

Wayde Sick with Career & Technical Education (CTE) did a presentation that included an overview of CTE, their mission & structure, program areas, funding, and industry involvement. A draft of grant guidance for NDSEB & CTE was also reviewed.

At 10:45 a.m. Wayde Sick and Scott Halle left the meeting.

Tim Allard appeared before the Board to discuss the charges filed against him for wiring without a license. In February 2020, Mr. Allard plead guilty to seven (7) counts of wiring without a license. The Board asked Mr. Allard questions about the work he had done and if he has done more work than what we are aware of. Mr. Allard said he has not done any other electrical jobs other than the eight (8) NDSEB is aware of.

Motioned by Mark Christopher and seconded by Paul Durbin to enter executive session for attorney consultation. Roll call vote and all were in favor. Motion carried.

At 11:04 a.m., Randy Bartsch, Curt Kasper, Jamie Helgeson, Clay Nagel, Richard Krause, and Tim Allard left the meeting.

At 11:05 a.m., the Board entered executive session.

Motioned by Tom Paulson and seconded by Paul Durbin to exit executive session. Roll call vote and all were in favor to exit.

At 11:13 a.m., the Board exited executive session. Randy Bartsch, Curt Kasper, Jamie Helgeson, Clay Nagel, Richard Krause, and Tim Allard entered the meeting.

Motioned by Tom Paulson and seconded by Paul Durbin to start the process to revoke Tim Allard's North Dakota Journeyman license. Motion carried.

At 11:15 a.m., Tim Allard apologized to the Board and left the meeting.

Mr. Schmidt indicated Jason Parsons was scheduled to appear at 9:30 a.m.; however, he did not appear as requested. Mr. Parsons was invited to attend today's meeting via certified and regular mail to discuss his license. Inspector Richard Krause discussed outstanding issues with Jason Parsons including past due corrections, recent inspections and corrections, and lack of communication. The Board discussed Jason's license and actions. Motioned by Tom Paulson and seconded by Christina Roemmich to start the process to revoke Jason Parson's North Dakota Master license. Motion carried.

At 11:30 a.m., Greg Rockstad and Richard Krause left the meeting. Scott Halle entered.

Scott Halle discussed the continuing education classes. The first two classes were held July 9 & 10, 2020 and the next two are August 6 & 7, 2020. Classes are on the 2020 Analysis of Changes. At the inspectors meeting last week, they decided to cancel the ND Chapter IA EI meeting this year due to COVID. Scott has begun working on scheduling 2021 classes with facilities.

At 11:35 a.m., Scott Halle left the meeting.

The Board discussed Career & Technical Education (CTE) grant and sponsorship options. Mr. Schmidt is to continue conversations with Mr. Sick on ways the board could financially participate in electrical education to school age students. The Board decided to invite Wayde Sick with CTE back to the September 2020 meeting to discuss these opportunities.

The Board reviewed the appeal request of Dorian Sigman whose appeal was denied at the June 2020 meeting. The Board decided to invite Mr. Sigman to appear in person or by phone in September to appeal.

The next regular meeting of the Board will be September 16, 2020.

There being no further business, it was motioned by Christina Roemmich and seconded by Mark Christopher to adjourn the meeting. The meeting was adjourned at 12:00 p.m.

Date

Date

Rodney Mayer, PRESIDENT

Tom Paulson, SECRETARY