

# **NORTH DAKOTA STATE ELECTRICAL BOARD MINUTES**

Wednesday, July 25, 2018

The North Dakota State Electrical Board meeting was called to order at 8:30 a.m. by President Rodney Mayer at the office of the North Dakota State Electrical Board, 1929 N. Washington Street, Suite A-1, Bismarck, N.D. Members present: Tom Paulson and Mark Christopher. Also present: James Schmidt, Executive Director; Ashley Windhorst, Administrative Assistant; Scott Porsborg, Special Assistant Attorney General; Curt Kasper, NECA; and Ben Koppelman. Board members absent were Paul Durbin and Christina Roemmich.

President Mayer asked for further Agenda items to appear at this meeting. Mr. Schmidt added an ethics summary from Legislative Council, a felony application, and year-end inspector progress.

Christina Roemmich is the new Board member representing a consumer of a rural electric cooperative serving on the Board.

President Mayer called for the election of Board of Directors and turned the meeting over to James Schmidt, who called for nomination for President. Tom Paulson nominated Rodney Mayer for President. There being no other nominations, a unanimous ballot was cast for Rodney Mayer to be President. Mr. Schmidt turned the meeting back over to newly-elected President Rod Mayer. Mr. Mayer called for nominations for Vice President. Tom Paulson nominated Mark Christopher for Vice President. There being no other nominations, a unanimous ballot was cast for Mark Christopher to be Vice President. Mark Christopher nominated Tom Paulson for Secretary. There being no other nominations, a unanimous ballot was cast for Tom Paulson to be Secretary. Tom Paulson nominated Christina Roemmich for Treasurer. There being no other nominations, a unanimous ballot was cast for Christina Roemmich to be Treasurer.

Motioned by Mark Christopher and seconded by Tom Paulson to approve the Consent Agenda items. Discussion on the cease and desists. Motion carried.

Mr. Schmidt informed the Board the employee service awards will be given at the August inspector meeting.

Mr. Schmidt informed the Board of the new NDDOT cell phone policy. As of July 1, 2018, cell phones are not to be used in state fleet vehicles – not even as hands-free. Much discussion was had on how this policy will affect inspection productivity. Scott Porsborg called Risk Management to inquire about the new policy and suggested that Mr. Schmidt contact other state agencies to see what exceptions are being made. The Board decided to table this until the September meeting.

At 9:00 a.m., Ben Koppelman left the meeting. Scott Halle, Training and Compliance Administrator, entered the meeting.

Scott Halle informed the Board the first four CEU classes are now complete. The classes are on electrical services covering code requirements, grounding and calculations, along with short circuit calculations. The Board reviewed the comment cards received from attendees. Scott continues to review and approve CEU classes from other providers.

At 9:20 a.m., Scott Halle left the meeting.

Mr. Schmidt updated the Board on PLT. The PLT committee met and reviewed the Laws & Rules along with PLT requirements, exams, CEUs, ratios, etc. Motioned by Tom Paulson and seconded by Mark Christopher to move forward with the PLT licensing. Motion carried.

At 10:15 a.m., the Board recessed for a short break.

At 10:25 a.m., the Board reconvened.

Mr. Schmidt reviewed the status of the reporting system. At this time, Joel Aslakson is working on the timecard feature.

Mr. Schmidt reviewed the final copy of the Board Code of Ethics, which was approved at the May 23, 2018 meeting.

The Board reviewed the list of unlicensed contractors, which will be finalized at the Board's September meeting.

Mr. Schmidt reviewed the recent NERA group question regarding fines for violations and unlicensed individuals.

The Board reviewed a felony indicated on a Journeyman renewal application and reviewed the North Dakota Century Code procedures for such circumstances.

The Board reviewed a felony on a recent Journeyman application and will wait for the additional information to be received. The Board would also like this individual to appear at the September meeting along with a sponsor.

The Board reviewed the Ethics Commission summary received from Legislative Council.

At 11:00 a.m., Doug Grinde, Director of Inspections, entered the meeting. Scott Porsborg left the meeting.

Doug Grinde reviewed active certificate numbers by district and counties with increased certificate numbers. Several inspectors had carnival inspections also which are just finishing up for the season. City inspections were also discussed.

The next regular meeting of the Board will be September 12, 2018.

There being no further business, it was motioned by Mark Christopher and seconded by Tom Paulson to adjourn the meeting. The meeting was adjourned at 11:45 a.m.

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Rodney Mayer, PRESIDENT

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Tom Paulson, SECRETARY