

ELEVATOR MECHANIC SUPERVISOR INSPECTOR OPENING

The North Dakota State Electrical Board (NDSEB) will be hiring a full-time non-temporary Elevator Mechanic Supervisor Inspector for the State of North Dakota located at the NDSEB office in Bismarck, ND. Successful applicants may also need to work in areas across the state. This position is a newly developed office position with travel required.

Minimum qualifications: ASME QE-1 certification, a high school graduate with elevator trade school degree. A licensed Elevator Mechanic or capable of attaining a North Dakota Elevator Mechanics license within a specified timeline. Must have a firm knowledge of ASME, ASSP, ANSI, ASCE Elevator Codes and Safety Standards and the North Dakota Laws, Rules and Wiring Standards/Elevator Codes. Minimum of 10 years' experience in the elevator industry. Ability to be a problem solver with excellent interpersonal, written and oral skills. Ability to learn computer systems, read and understand schematics and blueprints. Must be a self-starter committed to time management, highly motivated, teamwork, high quality customer service and be able to multi-task projects. Flexible scheduling (such as working nights and weekends) and overnight travel are required. Must be able to lift 50 pounds, climb ladders and scaffolds, and follow department's safety procedures. Must possess a valid ND driver's license. Must successfully complete standard background and criminal record check.

Applicants must complete an Application for Employment SFN 61953 available on the website at www.ndseb.com or by calling (701) 328-9522. Applicants must also include with the Application a resume and cover letter explaining how their education, experience, and skills will qualify them for this position. Applicants who are residents of North Dakota and eligible to claim veteran's preference must include Form DD214. Claims for disabled veterans' preference must include a current statement of disabled status from the Veteran's Affairs Office.

Completed Applications must be received by mail, email or dropped off by 1:00 p.m. on Friday, April 10, 2026.

Mail:

ND State Electrical Board
PO Box 7335
Bismarck, ND 58507-7335

Email:

electric@nd.gov

Drop-off during regular business hours:

ND State Electrical Board
1929 N. Washington St., Ste A-1
Bismarck, ND 58501