



APPRENTICESHIP RELATED TRAINING PROGRAM APPLICATION

NORTH DAKOTA STATE ELECTRICAL BOARD (NDSEB)

SFN 62002 (06-2021)

PROGRAM REQUIREMENTS

- Criteria must be set up for instructor to follow (i.e., curriculum, classroom, substitute instructor, computer, books, keys for building, pay, labs, grading, attendance, student absences, and make-up of class cancellations).
- A gradebook must be set up and maintained based on minimum homework, quiz, and labs accomplished per week.
- Grades must be documented and kept for all students.
- Students must sign in and out for compliance of hours and accountability.
- The provider must have a method to transfer a student transcript between other related training programs.
- Students must complete a minimum of 144 hours per year of related instruction.
- All assessments/exams must be accomplished in a classroom setting or proctored.
- Code book must be in cycle with state required code.
- Students must have their curriculum books and workbooks for the semester.
- No smoking or alcoholic beverages are allowed in class.
- Students may receive breaks not to exceed 10% per hour.
- Curriculum must be board approved.

PROGRAM INFORMATION

NEC (National Electrical Code) Year		Sponsor of Program	
Program Type (Check All That Apply)			
<input type="checkbox"/> Classroom	<input type="checkbox"/> Online	<input type="checkbox"/> Correspondence	<input type="checkbox"/> Webinar
Program Title			
Contact Person			
Address			
City		State	ZIP Code
Telephone Number	Email Address		Website Address

PROGRAM MATERIALS

The following items below must be submitted with your application.

- List of Sponsor's curriculum materials.
- Completed "Apprenticeship (PEAP) Related Training Instructor Application" (SFN 62527).
- Program syllabus for each year of course.
- Calendar which is set-up for the school year with a list of all class dates, locations, time and instructors.

ELECTRICAL CORE CLASS RELATED TRAINING MINIMUM REQUIREMENTS

- Curriculum must meet minimum or exceed required courses as listed below.
- The elective course list are examples. If other industry related courses are offered, attach list.
- Provide classroom hours for required and elective courses in table below,

Required Courses	Minimum Hours Required	Classroom Hours	Elective Courses	Classroom Hours
Electrical Plans/Print Reading	15		Other: (example - 101 hours)	
Branch Circuit Distribution	45		* Industrial Rigging	
Electrical Grounding/Bonding	25		* Tools & Equipment	
Electrical Theory	75		* Advanced Code	
Fire Alarm System	10		* Oil & Gas	
Industry Orientation (Laws & Rules)	5		* Hazardous Locations	
Material Identification	5		* CPR/First Aid	
Mathematic	40		* Cabling/PLC Communications	
Motor Controls	30		* Confined Space	
Motors	20		* Arc Flash	
National Electrical Code	140			
Electrical Safety	15			
Overcurrent Protection	10			
Building Automation	10			
Transformers	30			
Total Hours Required Courses:	475		Total Hours Elective Courses: (Minimum of 101 hours)	
Minimum Total Required and Elective Hours			576	

Signature	Date
-----------	------

SUBMIT COMPLETED APPLICATION

- Send by mail to North Dakota State Electrical Board, PO Box 7335, Bismarck, ND 58507; or
- Send as a PDF file by email to electric@nd.gov
- For more information, contact us at 701-328-9522 or visit the NDSEB website at www.ndseb.com

FOR OFFICE USE ONLY

<input type="checkbox"/> Approved	Program Approval Number ND #
<input type="checkbox"/> Denied	Reason
Signature	Date